

NAPLES COMPUTERS HOW-TO • PC & MAC BASICS

How to Connect a New Printer (Wi-Fi Setup)

This guide shows how to get a brand-new printer connected: first onto your Wi-Fi network, then added to Windows 11 or a Mac. It works for HP, Canon, Brother, and most other wireless printers.

First, get the printer onto Wi-Fi

- ☐ Unbox and power it on
Load paper and install the ink or toner cartridges first
- ☐ Use its touchscreen or control panel
Look for a Wi-Fi or Network Setup menu, then pick your network
- ☐ Or use the maker's app on your phone
HP Smart, Canon's app, or Brother's app can walk you through it
- ☐ Have your Wi-Fi password handy
You'll need it either way

Step by step

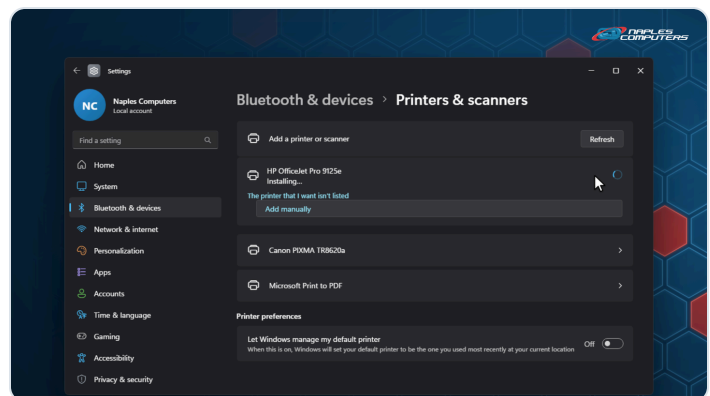
WINDOWS

1 Windows 11: add your new printer

Once it's on your Wi-Fi, go to Settings → Bluetooth & devices → Printers & scanners.

WHAT TO DO

Click Add device. Windows finds it on the network; click Add device again to install it.



MAC

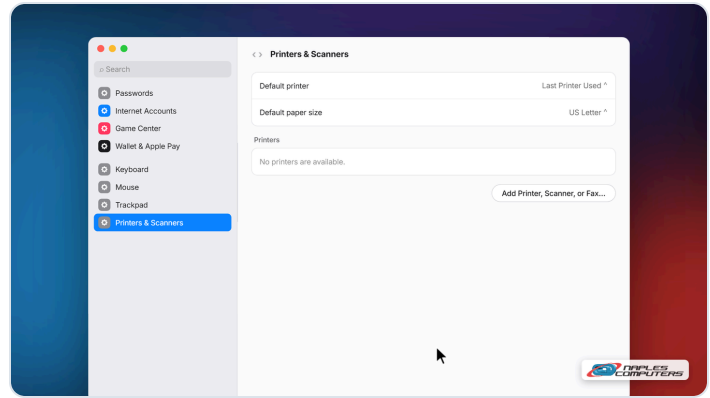
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Mac: add your new printer

System Settings → Printers & Scanners → Add Printer, Scanner, or Fax.

WHAT TO DO

Choose your printer from the list, then click Add.



A few tips

- ☐ Set it as your default printer
So you don't pick the wrong one next time you print
- ☐ Not showing up?
Double-check the printer and your computer are on the exact same Wi-Fi network
- ☐ Keep the maker's app installed
Handy for ink levels, scanning, and firmware updates later

Recap: connect a new printer

- ☐ Get the printer on your Wi-Fi first (panel menu or maker's app)
- ☐ Mac: System Settings, Printers & Scanners, Add Printer, Scanner, or Fax
- ☐ Windows: Settings, Bluetooth & devices, Printers & scanners, Add device
- ☐ Set it as default, then print a test page

If your printer isn't showing up, make sure it's on your main Wi-Fi network, not a guest network; guest networks usually keep devices from seeing each other.



New printer giving you trouble?

Call 239-513-1960

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