

NAPLES COMPUTERS HOW-TO • SETUP & HOW-TO

Moving to a New Computer: Transferring Your Files

Getting a new computer is exciting, but your files need to come with you. This guide covers three ways to move them, cloud sync, the built-in Windows Backup or Migration Assistant tool, and an external drive, what to have ready before you start, and what doesn't come over automatically.

Three ways to move your files

Pick one, or use two for extra peace of mind.

Cloud sync

OneDrive or iCloud: the files are already there the moment you sign in.

Built-in transfer tool

Windows Backup, or Migration Assistant on a Mac, moves most things for you.

An external drive

Copy everything over by hand; works without the internet.

How to move your files to a new computer

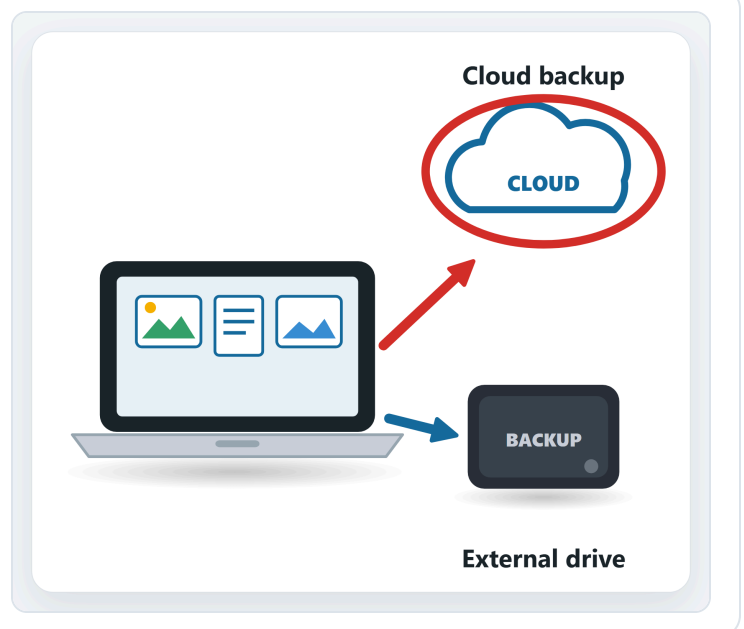
EASIEST

1 The easiest way: OneDrive or iCloud

If your files already live in OneDrive or iCloud, sign in on the new computer, and they reappear automatically.

WHAT TO DO

Not signed up yet? Turn it on before moving day, and let it finish uploading first.



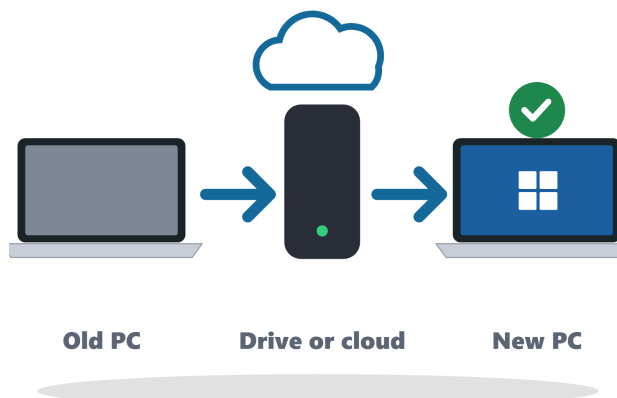
BUILT RIGHT IN

2 Windows Backup, or Migration Assistant on a Mac

Saves your files, most settings, and some apps, then offers to restore them the first time you sign in on the new one.

WHAT TO DO

Some apps reinstall themselves automatically; others you'll need to reinstall from the source yourself.



WORKS OFFLINE

3 Or just copy everything to a drive

Plug in an external drive, copy your folders over, then plug it into the new computer and copy them back.

WHAT TO DO

Best for a huge photo or video library, or if you don't want to wait on an upload.



BEFORE YOU START



Before you start, have these ready

Your Wi-Fi password, your Microsoft or Apple account, the old computer nearby, and an hour or two.

WHAT TO DO

Both computers should be plugged in, and on the same Wi-Fi network.



Wi-Fi password



Microsoft account



Old PC nearby



An hour or two

NAPLES COMPUTERS

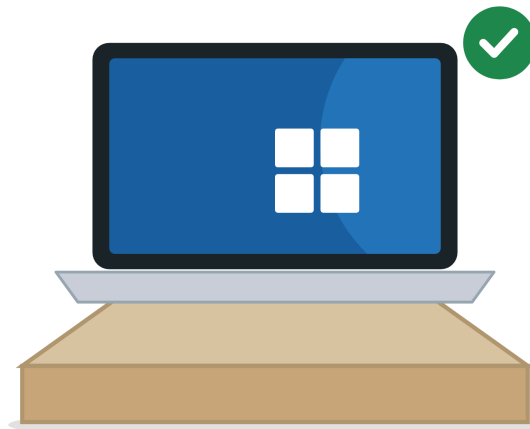


Would rather we just do it?

We transfer your files, reinstall your programs, and set up the new one, so you can start using it the same day.

WHAT TO DO

Call 239-513-1960 to schedule a transfer.



What **doesn't** come over automatically



Installed programs

Most need to be reinstalled, or they reinstall themselves the first time you open them



Software license keys

Keep a note of them, or the account you bought them under, before you start



Saved passwords in the browser

These usually sync if you're signed in to the same browser account

Recap: moving to a new computer

- | | |
|---|--|
| ☐ OneDrive or iCloud: sign in, and your files reappear | ☐ An external drive works without the internet |
| ☐ Windows Backup or Migration Assistant moves files, settings, and some apps | ☐ Programs and license keys usually need reinstalling by hand |
| | ☐ Want it done for you? Call Naples Computers |

Windows Backup and Migration Assistant move most of your files, settings, and some apps automatically, but installed programs, license keys, and some settings usually need to be reinstalled or set up by hand on the new computer.



Would rather we just do it? We handle the whole transfer.

Call 239-513-1960

naplescomputers.com · **We Make I.T. Happen!**