NAPLES COMPUTERS HOW-TO · BUSINESS I.T.

Moving or Opening an Office: Internet, Network and Phones Checklist

A smooth office move is mostly about what gets ordered weeks ahead, not what happens on moving day. This computer network support in Naples checklist covers six things worth planning: ordering internet early, planning the network closet and cabling, designing Wi-Fi coverage for the whole space, getting printers ready on day one, moving the server or NAS safely, and having one partner for the whole move.

Why this matters for your move

A smooth office move is mostly about what gets ordered weeks ahead, not what happens on the day.

Internet takes the longest to set up
A new business line can take weeks, so it's the first call, not the last.

A bare router isn't the same as real coverage
Walls, distance, and open floor plans all change what a space actually needs.

Most delays are avoidable
Ordering internet early, planning cabling, and testing equipment before day one.

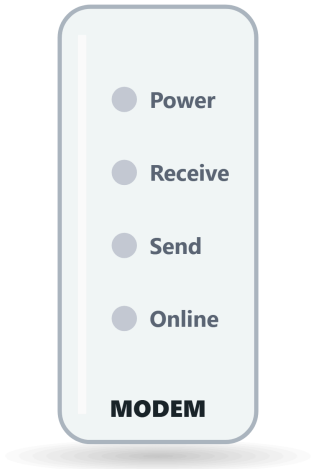
Moving or opening an office: step by step

6-POINT CHECKLIST

6 Signed the lease, but no internet on move-in day?

A new business internet line can take weeks to install. Here's the tech checklist for moving or opening an office, before the furniture even arrives.

WHAT TO DO
We're Naples Computers, since 1993.



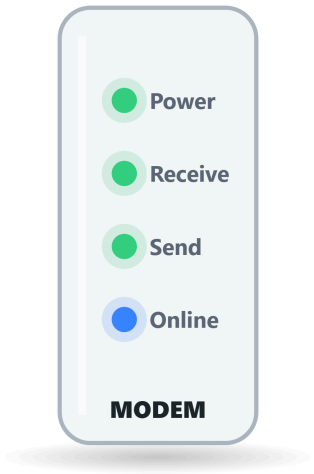
INTERNET LEAD TIME

1 Order internet service early

A new business internet line can take weeks to install, sometimes longer if cabling has to be run to the building.

WHAT TO DO

We help you order the right connection the day you sign the lease, not the week you move.



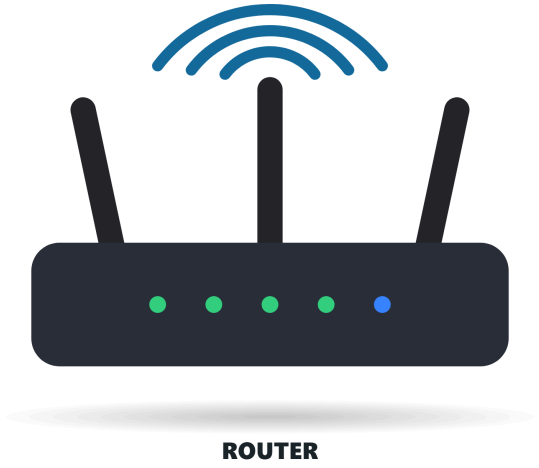
NETWORK CLOSET

2 Plan the network closet and cabling

Where the network equipment lives, and where cables run, is easiest to plan before walls close up or furniture arrives.

WHAT TO DO

We plan the closet and cabling early, so nothing has to be torn open later.



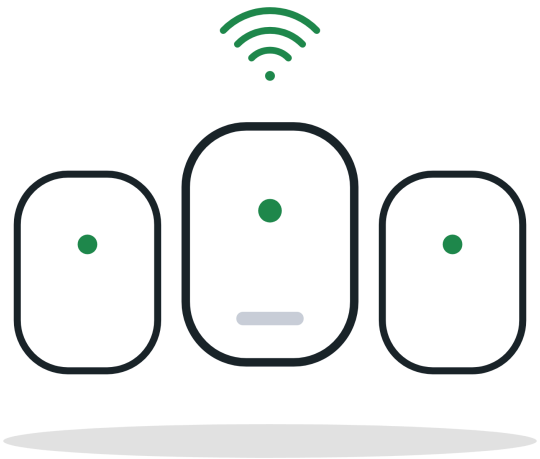
WI-FI COVERAGE

3 Design Wi-Fi coverage for the whole space

Walls, distance, and open floor plans all change what a space actually needs, not just one router in a closet.

WHAT TO DO

We design coverage for the whole office, so there's no dead zone by the time you move in.



One network name, many access points

PRINTERS READY

4 Printers and shared devices ready on day one

A printer that's still in the box on move-in day is one more thing standing between your team and actually working.

WHAT TO DO

We set up and test printers and shared devices ahead of time, so day one is just a normal day. Two more to go.



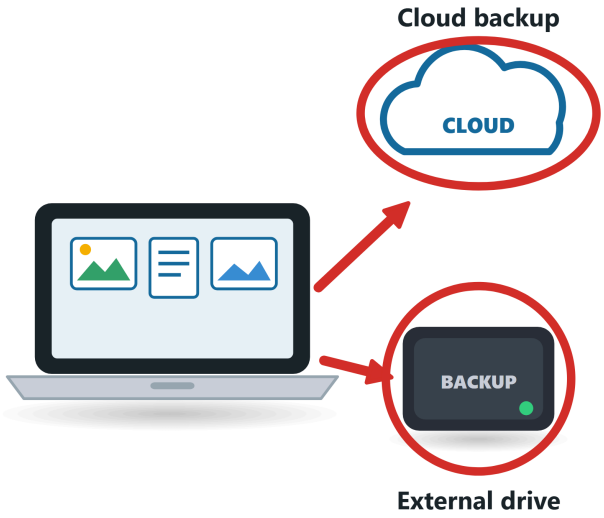
SAFE SERVER MOVE

5 Move the server or NAS safely

A server or NAS holds files nobody wants to recreate from memory after a bumpy move.

WHAT TO DO

We back it up and shut it down properly before anything gets unplugged, then verify it's healthy once it's reconnected. One more to go.



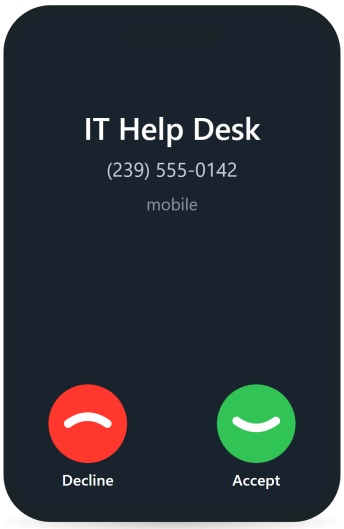
ONE PARTNER TO CALL

6 One partner for the whole move

Internet, network, phones, and printers are easy to split across different vendors, and easy to lose track of.

WHAT TO DO

As your I.T. partner, we coordinate the whole move, so moving day isn't the first time everything's tested together.



The 6-point checklist

- [ ] Order internet service early
  A new business line can take weeks to install
- [ ] Plan the network closet and cabling
  Before walls close up or furniture arrives
- [ ] Design Wi-Fi coverage for the whole space
  Not just wherever the router happens to sit

- [ ] Printers and shared devices ready on day one
  Set up and tested, not unboxed on move-in day
- [ ] Move the server or NAS safely
  Backed up first, powered down the right way
- [ ] One partner for the whole move
  Not a different vendor for every piece

Recap: the 6-point checklist

- [ ] Order internet service early
- [ ] Plan the network closet and cabling
- [ ] Design Wi-Fi coverage for the whole space
- [ ] Printers and shared devices ready on day one
- [ ] Move the server or NAS safely
- [ ] One partner for the whole move

Call your internet provider the day you sign the lease, not the week you move. A new business line can take weeks to install.

Moving or opening an office? We'll run through this checklist with you.

Call 239-513-1960

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