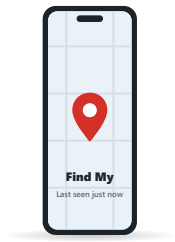
NAPLES COMPUTERS
239-513-1960

Lost or Stolen Work Laptop

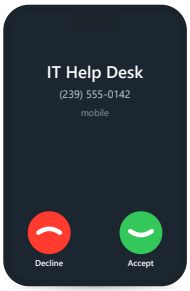
The first steps, in the first few minutes.



We Make I.T. Happen!™

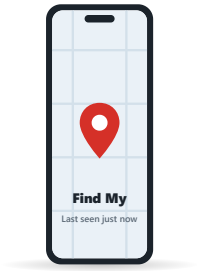
1 Report It Immediately

Call your I.T. provider or manager right away, even if you think it'll turn up.



2 Don't Wait to See If It Turns Up

Every minute it stays online is a minute it can still be located, locked, or wiped.



3 Lock or Locate It Remotely

If it's enrolled in a tool like Microsoft Intune, start there first.



4 Wipe It If It's Not Coming Back

A full remote wipe erases everything on the device.



5 Change What It Could Reach

Reset passwords for email, files, and anything else it was logged into.



6 Assume the Worst If It Wasn't Encrypted

Without BitLocker or FileVault, anything stored on it could be read.



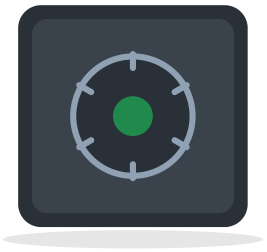
7 Document What Happened

What was on it, when it went missing, and what you did about it.



8 Turn On Encryption Before It Happens Again

BitLocker on Windows, FileVault on a Mac, set up ahead of time.



Good to Know

- A device that's still online can be located, locked, or wiped; one that's powered off can't.
- Encryption is the single biggest thing that limits the damage if a laptop goes missing.
- Want a lost-device plan in place before it happens? Call **239-513-1960**.

Need Help?

Contact Naples Computers

239-513-1960

We Make I.T. Happen!™